



## Diocese of St. Augustine Catholic Committee on Scouting Process for Earning Scout Religious Emblems

1. Obtain the proper book from a scouting store or website.
2. Find a Certified Religious Emblems Counselor to work with your scouts and assist parents.
3. When scouts complete the booklet, have them complete the application in the back of the booklet and obtain the required signatures.
4. The Certified Religious Emblems Counselor should turn in all of the following by the due date listed on the medals order form:
  - scouts' applications (just the application, not the entire book)
  - medal order form and payment for the medals
  - typed list of each scout's name (how it should appear in the ceremony booklet) and address (this ensures we don't misread handwriting on the applications)
5. The Catholic Scouting Committee will review all applications at their January meeting and scout chaplains will sign them at that time. If an application has not been approved, the scout's parents will be contacted.
6. Scouts whose applications are accepted will be sent a parent letter in early February with the ceremony details. If a parent does not receive this letter and we have not contacted the parent regarding the child's application, the parent should contact the Youth Ministry Office prior to the end of February. The Certified Religious Emblems Counselor should check with each scout's parents to ensure they've received the parent letter.

Medals order forms can be downloaded from [www.dosaformation.org](http://www.dosaformation.org) under *Scouts* on the *Youth Ministry* page. If you cannot find a Certified Religious Emblems Counselor, contact the Office of Youth and Young Adult Ministry at [yministry@dosafl.com](mailto:yministry@dosafl.com) or you may attend one of the certification courses to become a Religious Emblems Counselor. Course registration forms can be downloaded from [www.dosaformation.com](http://www.dosaformation.com) as the document "Adult Training and Recognition."